



Keep Going

INTERNATIONAL TRAVEL HOUSE LIMITED

CIN: L63040DL1981PLC011941

**Registered Office: 'Travel House', T-2, Community Centre,
Sheikh Sarai, Phase-I, New Delhi - 110 017**

Tel: +91 -11 -26017808 •E-mail: investor_TH@ith.co.in

Website: www.internationaltravelhouse.in

Members are hereby informed that despatch of the Notice dated 20th December, 2018 along with the Explanatory Statement and Postal Ballot Form, in respect of the Resolution for entering into material related party transactions with ITC Limited has been completed on 31st December, 2018. Members, who have registered their e-mail addresses with the Company or with the Depositories, have been sent these documents in electronic mode.

The aforementioned Resolution will be transacted through Postal Ballot and Electronic Voting ('e-voting') in terms of Section 110 of the Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014. Central Depository Services (India) Limited ('CDSL') has been engaged by the Company for providing the e-voting platform.

Members whose names are recorded in the Register of Members of the Company or in the Register of Beneficial Owners maintained by the Depositories as on the **cut-off date i.e. 21st December, 2018** will be entitled to cast their votes by Postal Ballot or e-voting.

Voting through Postal Ballot and e-voting will commence on 2nd January, 2019 and will end on 31st January, 2019. Postal Ballot Forms received after the close of working hours on 31st January, 2019 will be considered invalid. E-voting will be blocked by CDSL at 5.00 p.m. on 31st January, 2019.

Members seeking duplicate Postal Ballot Forms should write to the Compliance Officer, International Travel House Limited, 'Travel House', T-2, Community Centre, Sheikh Sarai, Phase – I, New Delhi 110 017, or e-mail at **investor_TH@ith.co.in**

In case of any query / grievance, Members may refer to the Frequently Asked Questions and e-voting Manual for Shareholders available under the help section of CDSL's e-voting website **www.evotingindia.com** or contact:

- (a) Mr. Rakesh Dalvi, Manager Central Depository Services (India) Limited 25th Floor, A wing, Marathon Futurex, Mafatlal Mills Compound, N M Joshi Marg, Lower Parel Mumbai – 400 013 at telephone no. **1800 225 533** or at e-mail ID **helpdesk.evoting@cdslindia.com**;
- (b) Ms. J Aggarwal, Company Secretary, International Travel House Limited at telephone no. 011-26017808 or at e-mail ID **investor_TH@ith.co.in**.

The Results of the Postal Ballot and e-voting will be declared on Friday, 1st February, 2019 at 4.00 p.m. at the Registered Office of the Company. The declared Results, along with the Scrutinizer's Report, will be available forthwith on the Company's website **www.internationaltravelhouse.in** under the section 'Investor Relations' in 'Shareholder Value' and on CDSL's e-voting website. Such Results will also be forwarded by the Company to the BSE Limited (BSE).

The Notice dated 20th December, 2018 is available on the Company's website (www.internationaltravelhouse.in), CDSL's e-voting website (www.evotingindia.com) and on the website of BSE (www.bseindia.com).

Place: New Delhi
Date: 31st December, 2018

International Travel House Limited
Janaki Aggarwal
Company Secretary

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